

IMPACT OF COVID-19 ON REGULAR OFFICE OPERATIONS

To our Esteemed Clients,

Noting that the Covid-19 virus has impacted the way we live, work and do business, our firm has taken necessary steps to safe guard the wellbeing of our clients and our staff with a view to minimizing the disruption it has caused.

We assure you that we are committed to maintaining the level of service and care you have come to expect from us as your law firm of choice. Effective 18th March 2020, while our offices will remain open, we have put in place the following measures to ensure that we diligently serve you: -

1. We have for the safety of our staff, adopted a shift system where skeleton staff will report on duty to enable us maintain the social distancing requirement with a view to observe preventive measures to forestall any transmission of the infection to our members of staff.
2. We have put in place the necessary technological tools to enable all our members of staff work remotely from the comfort of their homes to enable us maintain a high level of business continuity and in observance of the social distancing requirement. We confirm that all our members of staff will be accessible through their official emails and mobile phones to serve you diligently and attend to all your needs off site.
3. During the intervening period, we shall serve all documents, including pleadings and routine correspondence via email, in line with Order 5 Rule 22B of the Civil Procedure (Amendment) Rules, 2020 which allows service of documents via email and Section 1(B)(1)(e) of the Civil Procedure Rules, 2010 which advocates for the use of suitable technology thus minimizing the use of courier services.
4. We are also encouraging our clients to help us maintain the requirement of social distancing by choosing to contact us vide email or telephone as opposed to meeting us in our offices.

We must point out that the situation is very fluid at the moment and the opening of our office is dependent on further directions issued by the government

Should you have any difficulties, do not hesitate to contact us through the following numbers and email:

Emergency Lines: +254726390746, +254721885498

Emergency Email: maurinesumba@wamaeallen.com or irene@wamaeallen.com

We appreciate your continued support.

Sincerely,



CHARLES WAMAE
MANAGING PARTNER